



Office of  
**UNDERGRADUATE RESEARCH**  
 THE UNIVERSITY OF UTAH  
**SPUR 2024 SCHEDULE WORKSHEET**

As a SPUR participant, you are required to devise a schedule with your SPUR Mentor to ensure you contribute 35-40 hours per week to your research and program-related activities (with the exception of the first and last weeks of the program, and weeks that contain a holiday (May 27, June 17, July 4, July 24). This schedule must be in writing and signed by both you and your SPUR Mentor. Your SPUR Mentor (or designee), who serves as your direct supervisor, will receive a semimonthly email from the OUR to confirm that you are progressing on your SPUR project as outlined in this schedule. You may be asked to produce this schedule as documentation if there is question about your progress. If you do not document this schedule or fail to meet this schedule, you may be dismissed from the program and forfeit the remainder of the SPUR stipend. We hope you find this worksheet helpful as you complete your SPUR Project!

Week/Dates	Work to be Done	# of Hours
May 22-24		
May 27-May 31		
June 3-7		
June 10-14		
June 17-21		
June 24-28		

July 1-5		
July 8-12		
July 15-19		
July 22-26		
July 29-August 1		

---

Student Signature

Date

---

SPUR Mentor Signature

Date

Amendments to this schedule are possible. Please detail them below and initial/date as indicated. Attach additional pages for further amendments.

Date	Amendment Details	Student Initial Here	SPUR Mentor Initial Here