

SPUR 2023 STUDENT PARTICIPATION AGREEMENT POLICIES

The purpose of SPUR is to provide undergraduate students with an intensive 10-week research experience under the mentorship of a University of Utah faculty member. We expect students to:

- I will spend 35-40 hours per week on research and other program-related activities for the entire duration of the program (May 24-August 3, 2023). I am not expected to work on University holidays (May 29, June 19, July 4, and July 24) and do not need to make those hours up (so I should expect to work a modified number of hours those weeks).
- Details regarding expectations and/or requirements of the research will be negotiated between me and my faculty mentor. I will devise a schedule with my mentor to ensure I contribute the required number of hours to the program. This schedule will be in writing and signed by both me and my mentor. I may be asked to produce this schedule as documentation if there is a question about my progress. If I do not document this schedule or fail to meet this schedule, I may be dismissed from the program and forfeit the remainder of the SPUR stipend.
- My SPUR mentor (or designee), who serves as my direct supervisor, will receive a semimonthly email from the OUR to confirm that I am progressing on my SPUR project as outlined in this schedule. If my SPUR mentor (or designee) indicates issues with my work, I will receive official notice from the OUR along with a plan for remedying the issue and a timeline for doing so. If I fail to meet the expectations outlined in this notice, I will be dismissed from the program and forfeit the remainder of the SPUR stipend.
- I will attend required program events, including SPUR Orientation, SPUR Opening Luncheon, Grad School Mini-Expo, SPUR Closing Luncheon, all weekly Undergraduate Research Education Series seminars, all bi-weekly meetings, and other program events as required.
- I will submit a one-page summary of my experience to the University of Utah Undergraduate Research Journal by August 1, 2023.
- I will present my work (poster format) at the Office of Undergraduate Research Summer Symposium, which will be held on Thursday, August 3, 2023.
- I will complete a SPUR Final Report by Thursday, August 3, 2023.
- If at any point I am unable to adhere to the above policies, I will contact Megan Shannahan in the Office of Undergraduate Research immediately.

FACULTY MENTOR EXPECTATIONS

The purpose of SPUR is to provide undergraduate students with an intensive 10-week research experience under the mentorship of a University of Utah faculty member. We expect mentors to:

- Provide the student with a hands-on research experience that will require the student to spend 35-40 hours per week between research and program-related activities for the duration of the program
- Clearly discuss specific research and work-related expectations with the student at the beginning of the program
- Be honest and straightforward with the student about their work
- Ensure that the student is certified as needed for, e.g., Human Subject Research, Animal Research, Laboratory and other Environmental Health, HIPAA, etc.
- Support the student in completing all programmatic aspects of SPUR (see “Student Expectations” above)
- Participate in program activities to the extent the mentor’s schedule allows